Dear Parents/Guardians,

Safety is always one of our District's top priorities, and CPS is committed to using appropriate procedures to provide a safe environment for all students and staff. One of the ways these procedures are enforced is through the adoption of policies that outline how staff should properly engage with students during the school day.

On June 22, 2022, the Board adopted the <u>Behavioral Interventions</u>, <u>Physical Restraints</u>, <u>Time</u> <u>Outs</u>, <u>and Momentary Physical Intervention for Students Policy</u> which sets requirements, restrictions, and procedures related to the use of physical restraints, isolated time out, time out, and momentary physical intervention in CPS schools.

Specifically, the policy requires that any adult supervising a student in time out or applying a physical restraint complete developmentally appropriate training annually. In November of 2022, the Illinois State Board of Education determined that the District is not in compliance with physical restraint and time out training requirements and, as a result, the District has been actively working with ISBE to address any compliance issues, as outlined in the District's Improvement Plan¹.

Staff Name	Fully Trained	Partially Trained	Scheduled Training in Progress
Alfredo Lopez			
Darryl Washington			
Mabel Dugarte			
Brittney Vielman			
Ella French			
Manini Rao			
Erica Kinney			
Sheila Ongay			
Justin West			

I am writing to inform you of the staff member(s) at your child's school that currently meet or are in the process of meeting the above listed training requirements. Our trained staff include:

¹ Click <u>here</u> to view your rights as a parent or guardian to file a complaint with ISBE related to physical restraint and time out.



Cielo Aposaga	\checkmark		
Krystal Janigan			
Mateo Gutierrez			
Jack Bouman	N		
Justin Scholzen	\checkmark		
Ana Atanasio			
Angela Nelson	\checkmark		
Marijo Pasquale	\checkmark		
Carla del Cid	\checkmark		
Maria Reimundi			
Noelle Folan	\checkmark		
Kathryn Hudson	\checkmark		
Amanda Jenkins	$\mathbf{\mathbf{n}}$		
Allean Clark	\checkmark		
Maddie Iem		\checkmark	
Savita Sharma		\checkmark	

Our school will continue to place an emphasis on preventing physical restraints by focusing on non-physical techniques, relationship building, and supportive programming. If you have any questions about this update, please feel free to contact me directly.

Sincerely,

Mrs. Conrey Callahan Principal, New Field ES

